



Center Name: Carla Smith			Address: 1302 Iowa Ave Alamogordo, NM 88310			Phone: (575)415-8227		
License Number: 73819	Issue Date: 08/1/2016	Expiration Date: 03/23/2017	Type: 2 Star + Family Child Care Home			Status: Licensed		
Capacity Over Age 2: 3 Under Age 2: 2 Night Care: 0 Playground: 0						Census Over 2: 5 Under 2: 0		
Days and Hours of Operation								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	04:30 AM	04:30 AM	04:30 AM	04:30 AM	05:30 AM	10:30 AM	Closed	
Closing Times:	01:30 AM	01:30 AM	01:30 AM	01:30 AM	01:00 PM	08:00 PM		
# of Classrooms: 1		Purpose: Annual		Date: 02/07/2017		Time: 02:15 PM		
Comments								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	N/A

Administrative Requirements

8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance

8.16.2.32 C PARENT HANDBOOK <u>Deficiencies</u> The home's policies and procedures regarding the following need to be included: policies and procedures for expulsion of children. Regulation: 8.16.2.32C(1)(2) <u>Corrective Action Plan</u> A parent handbook with required general information and policies and procedures will be completed and distributed. Date to be Completed: 03/07/2017	Non-compliance
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8.16.2.32 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 6 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.32D(1)(e) <u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 03/07/2017	Non-compliance
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Center Name: Carla Smith	License Number: 73819	Date: 02/07/2017
Administrative Requirements		
<p><u>Deficiencies</u></p> <p>There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of 5 children present 5 were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information.</p> <p>Regulation: 8.16.2.32D(1)(i)</p> <p><u>Corrective Action Plan</u></p> <p>The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child.</p> <p>Date to be Completed: 03/07/2017</p> <p><u>Deficiencies</u></p> <p>Of the 6 children's records reviewed, 3 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information.</p> <p>Regulation: 8.16.2.32D(2)(c)</p> <p><u>Corrective Action Plan</u></p> <p>The home will review a child's record to ensure complete information has been obtained before a child is admitted.</p> <p>Date to be Completed: 03/07/2017</p>		
8.16.2.32 E PERSONNEL RECORDS		Compliance
8.16.2.32 F PERSONNEL HANDBOOK		N/A
Personnel & Staffing		
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING		Compliance
Services & Care of Children		
8.16.2.34 A GUIDANCE		Compliance
8.16.2.34 B NAPS OR REST PERIOD		N/A
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		N/A
8.16.2.34 D DIAPERING AND TOILETING		Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		N/A
8.16.2.34 F NIGHT CARE		Not Inspected
8.16.2.34 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.34 J OUTDOOR PLAY		Compliance
8.16.2.34 K SWIMMING, WADING AND WATER		N/A
8.16.2.34 L FIELD TRIPS		N/A
Food Service		

Center Name: Carla Smith	License Number: 73819	Date: 02/07/2017
Food Service		
8.16.2.35 B MEALS AND SNACKS	Compliance	
8.16.2.35 C MENUS	Compliance	
8.16.2.35 D KITCHENS	Compliance	
8.16.2.35 E MEAL TIMES	Compliance	
Health & Safety Requirements		
8.16.2.36 A HYGIENE	Compliance	
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.36 C MEDICATION	N/A	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	N/A	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A	
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING	Compliance	
8.16.2.38 B PEST CONTROL	N/A	
8.16.2.38 C MECHANICAL SYSTEMS <u>Deficiencies</u> Water coming from a faucet was not below 110 degrees (Fahrenheit). Regulation: 8.16.2.38C(5) <u>Corrective Action Plan</u> The home will ensure water coming from faucets is below 110 degrees (Fahrenheit) by installing a tempering valve ahead of all domestic water-heater piping. Date to be Completed: 03/07/2017	Non-compliance	
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.38 E EXITS	Compliance	
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.38 G SAFETY COMPLIANCE	Compliance	
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.38 I PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Emma Gonzales
3:30

02/07/2017

Carla Smith

02/07/2017

Surveyor: Emma Gonzales	Date	Facility Rep: Carla Smith	Date
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